



# Stokeinteignhead Parish Council

Parish Clerk: Mr A McKenzie – 44 Cranesbill Way, Newton Abbot, TQ12 1UE

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9 February 2026

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a meeting of Stokeinteignhead Parish Council, at which your attendance is summoned will be held at Stokeinteignhead Village Hall, Stoke Road, Stokeinteignhead, TQ12 4QB on **Tuesday, 17 February 2026 at 7.30 p.m.** to transact the business specified in the following Agenda as set out.

Members of the public and press are welcome to all council meetings. Meetings may also be filmed; please advise those present so that those members of the public not wishing to be filmed have the opportunity to move aside.

Andrew McKenzie BA (Hons), BSc, FSLCC  
Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**  
To receive, note, and where requested approve, the reasons for apologies for absence.
- 2. Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.
- 3. Public Discussion** – A reminder to parishioners that the Parish Council meeting is a meeting in public, not a public meeting. The Council has allocated a period of 15 minutes to allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. Standing Order 1 (f) refers. A reminder that members of the public are not allowed to raise issues when Council is in formal session.



4. **Minutes**  
To approve and sign the Minutes of the meeting held on the 20 January 2026.
5. **Police Report (if any)**
6. **Organisation Report(s) (if any)**
7. **Chairman’s Report**
8. **Parish Councillor’s Reports (if any)**
9. **County & District Councillor Reports (if any)**
10. **Clerk’s Report (if any)**
11. **Planning**

Teignbridge District Council has asked for comments from the Parish Council on the following planning application(s) (please use the link to access the planning portal for associated documents pertaining to each application):

- i. 26/00069/HOU – Kookaburra, Stoke Road – first floor rear extensions to include two new balconies and two front dormers  
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T8YS8TPZIRO00>

To note recent **Planning Decisions** (for information).

- i. 25/01961/HOU – Middle Rocombe Farm, Studio House – new lean to porch and lobby – GRANTED
- ii. 25/01801/LBC – 1 School Cottages, School Road – replacement of existing windows in the rear of the property - GRANTED

## 12. **Finance**

- i. **Expenditure** – to approve and authorise the following items of expenditure:

|            |                        |         |
|------------|------------------------|---------|
| 17/11/2025 | O365 Licences          | £59.40  |
| 17/02/2026 | Clerk’s Salary (Feb)   | £576.00 |
| 17/02/2026 | Clerk’s Expenses (Feb) | £24.00  |
| 17/02/2026 | Hall hire              | £31.00  |
| 17/02/2026 | Domain name reg 2 yrs  | £72.00  |

**Totals: £762.40**

- ii. **Income:**  
Council to resolve to accept the receipts and payments account.

- iii. **Reconciliations**  
To receive and approve the bank reconciliations for January 2026.
- 13. RBS Year End Accountancy Closedown 2026**  
The Parish Council is recommended to engage RBS for their Year-End accountancy closedown for the financial year 2025/26 at £648 +VAT.
- 14. The Linhay Working Group**  
To receive an update from the Linhay Working Group and resolve appropriate action.
- 15. Christmas Tree Electrical Works**  
To consider the quotations received and resolve to appoint a contractor to undertake the remedial works (to follow).
- 16. Local Government Reorganisation**  
To note the consultation currently under way and resolve to form a response on behalf of Stokeinteighhead Parish Council. Deadline to reply 26 March 2026.
- 17. Royal Garden Party**  
To ratify the delegated decision to submit a nomination to the Devon Association of Local Councils to attend the Royal Garden Party at Buckingham Palace on Friday, 8 May 2026.
- 18. Biodiversity**  
To receive and note an update regards biodiversity in the parish and resolve appropriate action.
- 19. Highways and Hedges**  
To receive reports relating to highways and hedges and resolve appropriate action.
- 20. Exclusion of the Press and Public**  
The Council is recommended to resolve the following resolution:  
  
*“that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following items on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted”.*

## **PART II - PRIVATE**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

**21. Linhay Garage Rent Review**

To review the level of rent paid for the use of the Linhay Garage in accordance with the terms of tenancy agreement and conditions.

**22. Parish Clerk's Salary**

Following the Parish Clerk's successful completion of the BA (Hons) Community Governance degree programme, to consider and approve a pay scale increase by one increment in accordance with the contract of employment.

**Items for Information**

The next Council meeting is on Tuesday, 10 March 2026 at 7.30pm in the Village Hall.