



# Stokeinteignhead Parish Council

Parish Clerk: Mr A McKenzie – 44 Cranesbill Way, Newton Abbot, TQ12 1UE

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8 April 2026

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a meeting of Stokeinteignhead Parish Council, at which your attendance is summoned will be held at Stokeinteignhead Village Hall, Stoke Road, Stokeinteignhead, TQ12 4QB on **Tuesday, 14 April 2026** at **7.30 p.m.** to transact the business specified in the following Agenda as set out.

Members of the public and press are welcome to all council meetings. Meetings may also be filmed; please advise those present so that those members of the public not wishing to be filmed have the opportunity to move aside.

Andrew McKenzie BA (Hons), BSc, FSLCC  
Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**  
To receive, note, and where requested approve, the reasons for apologies for absence.
- 2. Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.
- 3. Public Discussion** – A reminder to parishioners that the Parish Council meeting is a meeting in public, not a public meeting. The Council has allocated a period of 15 minutes to allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. Standing Order 1 (f) refers. A reminder that members of the public are not allowed to raise issues when Council is in formal session.



4. **Minutes**  
To approve and sign the Minutes of the meeting held on the 10 March 2026.
5. **Police Report (if any)**
6. **Organisation Report(s) (if any)**
7. **Chairman’s Report**
8. **Parish Councillor’s Reports (if any)**
9. **County & District Councillor Reports (if any)**
10. **Clerk’s Report (if any)**
11. **Planning**

Teignbridge District Council has asked for comments from the Parish Council on the following planning application(s) (please use the link to access the planning portal for associated documents pertaining to each application):

- i. 26/00414/FUL – Higher Rocombe, Stokeinteignhead – proposed conversion of existing barn to create new dwellinghouse.  
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TBQP1VPZM0M00>

To note recent **Planning Decisions** (for information).

- i. 26/00069/HOU – Kookaburra, Stoke Road – first floor extensions to include two new balconies and two front dormers – GRANTED
- ii. 25/01934/HOU – Orchard Farm – retention of wall-mounted EV charging point, increased height of existing chimney stack, installation of new external flue boiler flue on rear elevation and internal works to heating system - GRANTED

## 12. **Finance**

- i. **Expenditure** – to approve and authorise the following items of expenditure:

16/03/2026	Parish Council Websites. Annual hosting & support	£273.60
17/03/2026	John Finch Computers – O365 licences	£59.40
25/03/2026	DALC – Cllr John Action Plans & Strategies	£42.00
01/04/2026	Lee Accounting – Monthly payroll / Year end	£172.80
01/04/2026	DALC Membership / NALC affiliation fee	£320.90
01/04/2026	Rialtas – Annual software support / maintenance	£252.00
14/04/2026	Clerk’s Salary – April 2026	£576.20
14/04/2026	Clerk’s Expenses – April 2026	£24.00
14/04/2026	Hire of hall	£31.00

**Totals:** **£1,751.90**

- ii. **Income:**  
Council to resolve to accept the receipts and payments account.
- iii. **Reconciliations**  
To receive and approve the bank reconciliations for March 2026.
- iv. **Quarter 4 Budget Monitoring Report**  
To receive and note the quarter 4 budget monitoring report.
- 13. Linhay Structural Works – Update**  
To receive and note an update regards structural works at the Linhay.
- 14. Fixed Asset Policy and Register**  
To review and adopt the Council’s Fixed Asset Policy and Register.
- 15. Risk Management and Risk Assessment**  
To review the Parish Council’s risk management policy, and assessment, and readopt.
- 16. Biodiversity**  
To receive and note an update regards biodiversity in the parish and resolve appropriate action.
- 17. Highways and Hedges**  
To receive reports relating to highways and hedges and resolve appropriate action.

**PART II - PRIVATE**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

Nil.

**Items for Information**

The next Council meeting is on Tuesday, 12 May 2026 at 7.30pm in the Village Hall.