



Stokeinteignhead Parish Council

Parish Clerk: Mr A McKenzie – 44 Cranesbill Way, Newton Abbot, TQ12 1UE

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www.stokinteignheadparishcouncil.gov.uk

7 May 2026

Dear Councillor

NOTICE IS HEREBY GIVEN that the Annual Meeting of Stokeinteignhead Parish Council at which your attendance is summoned, will be held at Stokeinteignhead Village Hall, Stoke Road, Stokeinteignhead, TQ12 4QB on **Tuesday, 12 May 2026 at 7.30 p.m.** to transact the business specified in the following Agenda as set out.

Members of the public and press are welcome to all council meetings but are reminded that they are a meeting held in public; they are not a public meeting. Meetings may also be filmed; please advise those present so that those members of the public not wishing to be filmed have the opportunity to move aside.

Andrew McKenzie BA (Hons), BSc, FSLCC
Clerk to the Council

AGENDA

- 1. Election of Chairman**
The retiring Chairman to invite nominations for the position of Chairman of Stokeinteignhead Parish Council for 2026/27 and put them to a vote.
- 2. Election of Vice Chairman**
The Chairman to invite nominations for the position of Vice Chairman of Stokeinteignhead Parish Council for 2026/27 and put them to a vote.
- 3. Apologies for Absence**
To receive, note, and where requested approve the reasons for apologies for absence.
- 4. Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to



their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

5. **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period designated for public participation shall not exceed 15 minutes. Standing Order 1 (f) refers. A reminder that members of the public are not allowed to raise issues when Council is in committee.
6. **Police Report (if any)**
To receive and note the Police report.
7. **Organisation Reports**
To receive and note organisation reports from within the Parish.
8. **Minutes**
To approve and sign the Minutes of the meetings held on the 14 April 2026.
9. **Chairman’s Report (if any)**
10. **County & District Councillor reports (if any)**
11. **Clerk’s Report (if any)**
12. **Planning**

Teignbridge District Council has asked for comments from the Parish Council on the following planning application(s) (please use the link to access the planning portal for associated documents pertaining to each application):

- i. 26/00469/FUL – Beacon Copse, Labrador Bay – proposed dwelling with associated access, landscaping, biodiversity, drainage, and other infrastructure.
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TC1LEVPZMDD00>
- i. 26/00542/HOU – 1 Teign Court, Stokeinteignhead – single storey extension
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TCIK8LPZN1Y00>

To note recent **Planning Decisions** (for information)

- i. 25/01362/COND1 – Mill Leat Farm Cartshed, Deane Road – discharge of condition 4 (details of oak posts & thatch material) on planning permission 22/01362/LBC – replace the five front posts of the cart shed and re-thatch the rear of the property.

To note any **Planning Appeals** and resolve whether to add, modify, or withdraw previously made comments

None.

13. Finance

i. Expenditure – to approve and authorise the following items of expenditure:

17/04/2026	John Finch Computers – O365 Licences	£59.40
05/05/2026	Lee Account- IA Fee 2025/26	£150.00
12/05/2026	Clerk’s Salary – May 2026	£TBC
12/05/2026	Clerk’s Expenses – May 2026	£24.00
12/05/2026	Hall hire	£31.00

Totals: £264.40

ii. Income (to follow):

Council to resolve to accept the receipts and payments account.

iii. Reconciliations (to follow):

To receive and approve the bank reconciliation for April 2026.

14. Internal Auditor’s Report 2025/26

To receive and note the contents, and recommendations (if any) of the Internal Auditor for the financial year 2025/26.

15. Annual Governance & Accountability Return (AGAR) 2025/26 – Annual Governance Statement

To consider, approve, and sign the Annual Governance Statement (Section 1 of the Annual Return 2025/26).

16. Annual Governance & Accountability Return (AGAR) 2025/26 – Accounting Statements

To receive, approve, and sign the Accounting Statements (Section 2 of the Annual Return 2025/26).

17. Parish Council Insurance

To note the Council has arrangements in place for insurance cover in respect of all insurable risks.

18. Complaints Procedure

To review and adopt the complaints procedure.

19. SLCC National Conference

To consider funding 30% of the Clerk’s attendance at the SLCC National Conference at De Vere Cotswold Water Park, Gloucestershire on 13-14 October

2026 at a cost of £214.50 to come from the staff training budget. The remainder being paid by other local government employment.

20. Council Strategy

To agree the proposed Council Strategy working group schedule and appoint up to 4 Members to it.

21. Standing Orders 5J (I-XXI)

The Parish Council is recommended to defer the actions and reviews required by standing Order 5J (I-XXI) not covered in this meeting to a future meeting of the Council.

Items for Information

The next Council meeting is on Tuesday, 9 June 2026 at 7.30pm in the Village Hall