



Stokeinteignhead Parish Council

Parish Clerk: Mr A McKenzie – 44 Cranesbill Way, Newton Abbot, TQ12 1UE

Email: clerk@stokeinteignheadparishcouncil.gov.uk / www.stokeinteignheadparishcouncil.gov.uk

9 July 2026

Dear Councillor

NOTICE IS HEREBY GIVEN that a meeting of Stokeinteignhead Parish Council, at which your attendance is summoned will be held at Stokeinteignhead Village Hall, Stoke Road, Stokeinteignhead, TQ12 4QB on **Tuesday, 14 July 2026 at 7.30 p.m.** to transact the business specified in the following Agenda as set out.

Members of the public and press are welcome to all council meetings. Meetings may also be filmed; please advise those present so that those members of the public not wishing to be filmed have the opportunity to move aside.

Andrew McKenzie BA (Hons), BSc, FSLCC
Clerk to the Council

AGENDA

1. Apologies for Absence

To receive, note, and where requested approve, the reasons for apologies for absence.

- 2. Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

- 3. Public Discussion** – A reminder to parishioners that the Parish Council meeting is a meeting in public, not a public meeting. The Council has allocated a period of 15 minutes to allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. Standing Order 1 (f) refers. A



reminder that members of the public are not allowed to raise issues when Council is in formal session.

4. Minutes

To approve and sign the Minutes of the Annual Meeting of the Parish Council held on the 9 June 2026.

5. Police Report (if any)

6. Organisation Report(s) (if any)

7. Chairman's Report

8. Parish Councillor's Reports (if any)

9. County & District Councillor Reports (if any)

10. Clerk's Report (if any)

11. Planning

Teignbridge District Council has asked for comments from the Parish Council on the following planning application(s) (please use the link to access the planning portal for associated documents pertaining to each application):

- i. 26/00992/CLDE – Little Brook Barn, Stoke Road – certificate of lawfulness for use of agricultural building for agricultural purposes.
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=%5eND,KEYVAL.DCAPPL;>
- ii. 26/00994/LBC – 1 Teign Court, Stokeinteignhead – single storey extension.
<https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TGTYYAPZKDI00>

To note recent **Planning Decisions** (for information).

- i. 26/00816/CLDP – 3 Rocombe Court, Lower Rocombe – certificate of lawfulness for proposed installation of wood burner and full flue system - CERTIFIED

12. Finance

- i. **Expenditure** – to approve and authorise the following items of expenditure:

17/06/2026	John Finch Computers – O365 licences	£59.40
08/06/2026	Tristan Johnson Ltd – Thatching Materials	£9,930.00
28/06/2026	A J Jackson Master Thatcher	£7,230.00
14/07/2026	Clerk's Salary (Jul)	£576.20
14/07/2026	Clerk's Expenses (Jul)	£24.00

14/07/2026 Hire of hall

£31.00

Totals:

£17,850.60

ii. **Income:**

Council to resolve to accept the receipts and payments account.

iii. **Reconciliations**

To receive and approve the bank reconciliations for June 2026.

iv. **Quarter I Budget Monitoring Report**

To receive and note the Quarter I budget monitoring report.

13. Linhay Structural Works – Update

To note the completion of works to the Linhay and consider and resolve next steps.

14. Review of the Hackney Carriage and Private Hire Licensing Policy To consider the District Council's review of the [Hackney Carriage and Private Hire Licensing Policy](#) and resolve whether to make any comments by noon on Friday, 7 August 2026.

15. Online Streaming of Meetings

To consider:

(a) purchasing a Meeting Owl 3 camera at a cost of £999 to enable the live streaming of meetings and resolve appropriate action.

(b) If agreed, determine the retention period for which footage will be retained and amend the Council's Document Retention Schedule accordingly.

16. Letter of Engagement – Internal Auditor

To consider the letter of engagement from the Council's Internal Auditor and resolve to approve and appoint the auditor on a three-year basis.

17. Remembrance Sunday Road Closure

To consider:

(a) applying for a Road Closure for Remembrance Sunday commemorations, and

(b) appoint up to X to undertake the required 'Traffic Management for Community Events and Road Closures Course' at Notter Bridge, Saltash on Tuesday, 11 August 8.30 a.m. to 4 p.m. at a cost of £95+VAT per person plus £38+VAT for the Lantra ID Card which lasts for 5 years.

18. Parish Council Grant Scheme

To review and adopt the Parish Council's Grant Scheme Policy.

19. Parish Council Insurance

To consider delegating authority to the Clerk in consultation with the Chairman to accept and renew the Parish Council's insurance policy which is due for renewal on 30 August 2026.

20. Biodiversity

To receive and note an update regards biodiversity in the parish and resolve appropriate action.

21. Highways and Hedges

To receive reports relating to highways and hedges and resolve appropriate action.

PART II – PRIVATE

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

Nil.

Items for Information

The next Council meeting is on Tuesday, 8 September 2026 at 7.30pm in the Village Hall.